

Construction Inspection & Corrective Action Report

Illustrative demonstration data. This sample is not an actual job record or an export from the app.

Inspection / project	CS-019 / Demo project B
Work area / stage	Block B / Wet area 2 / Before covering
Inspector / visit date	Demo inspector A / 19 Oct 2026
Drawing / criteria reference	Demo drawing W-02 rev B / Checklist Q-04

01 / WORK RECORD

Work / inspection criterion	Finding	Evidence / action
Waterproofing detail / Q-04.1	Action needed	Visible gap at corner / P01
Other listed surface checks	Recorded	Inspection notes / P02
Required correction	Open	Correct corner detail per W-02 rev B
Reinspection of correction	Pending	Inspect after contractor correction

02 / EVIDENCE AND FOLLOW-UP

Inspection observation	Gap visible at the corner. Finding CS-019-01 remains open.
Correction / responsible party	Correct detail and request reinspection / Demo contractor B
Deadline / photo references	20 Oct 2026 / P01 finding; P02 context. Demo references only.
Recheck result / finding status	Not yet rechecked / Open; no acceptance recorded.

03 / SIGN-OFF

Inspector / prepared by	Project representative / reviewed by
Name: _____	Name: _____
Signature: _____	Signature: _____
Date / time: _____	Date / time: _____

Record findings against the agreed project criteria. Keep corrections and reinspection results separate; update the finding only after the responsible review.

Photo references are illustrative. Signature fields are intentionally unsigned.

Construction Inspection & Corrective Action Report

A reusable reporting form. Adapt the checks and review process to your organisation.

Inspection / project	
Work area / stage	
Inspector / visit date	
Drawing / criteria reference	

01 / WORK RECORD

Work / inspection criterion	Finding	Evidence / action
Work / inspection criterion		
Work / inspection criterion		
Required correction		
Reinspection		

02 / EVIDENCE AND FOLLOW-UP

Inspection observation	
Correction / responsible party	
Deadline / photo references	
Recheck result / finding status	

03 / SIGN-OFF

Inspector / prepared by	Project representative / reviewed by
Name: _____	Name: _____
Signature: _____	Signature: _____
Date / time: _____	Date / time: _____

Record findings against the agreed project criteria. Keep corrections and reinspection results separate; update the finding only after the responsible review.